

HAMILTON BRANCH COMMUNITY SERVICES DISTRICT BOARD MEETING MINUTES JANUARY 27, 2026

MEMBERS PRESENT: James Lee, Brett Hurff, Albert “Bud” Bosworth, Christine Delucchi, Sean McHugh.

MEMBERS ABSENT: None

OTHERS PRESENT: Mike Saitone, Angela Lopez, Mark Melcon

CALL TO ORDER: President Jim Lee called the meeting to order at 5:00 PM

PREVIOUS MINUTES APPROVAL: Brett made a motion to approve the minutes of the November 25, 2025 meeting, Christine second the approval. All in favor.

PUBLIC COMMENT: Mark asked if we are still looking for Field Management help for JD. We are still looking at options, but have tabled this until further notice.

FIELD MANAGERS REPORT:

- Usage is down. Averaging 25 thousand gallons for both systems per day.
- Few small leaks in the system, waiting for spring and the ground to thaw out to repair them.
- The state has approved a few new water connections on a case by case basis, JD is purchasing new meters and preparing for the new connections.
- 147 float tether has broken due to wear and tear. We will need to have someone swim it to replace in spring/summer months.

MANAGERS REPORT:

- Looking great financially. Five Star Bank Balance \$912,899.82.

- Frontier will be installing fiber optic here at the office, exterior scheduled for February 11th. Interior will be scheduled at a later date. After completion we will see a reduction in monthly billing, as well as faster internet service.

NEW BUSINESS:

- A. Directors are completing and returning the 1392 Elected Office Voter Registration Records Form and will be returned to Plumas County for Processing.
- B. Directors are completing and returning 700 forms.
- C. We have received two bids from local contractors for the solar repair at the springhouse. Board members selected Energy Solutions to complete the work at the springhouse based off of cost and efficiency. Energy Solutions is able to replace the battery with one that is more modern, and reliable in cold weather situations. Brett made a motion to approve the Energy Solutions Bid, Christine second the approval. All in favor.
- D. Property at end of Mary Ann Lane still bandaged as best as possible until we can gain full access to permanently fix. Brett would like a legal letter by attorney sent to owners expressing our concern and also because we are not currently granted access to the property that we also hold no responsibility for damages. We will be contacting the attorney.

OLD BUSINESS:

- A. State revolving funds. We are up to date and current on all invoicing, and are receiving reimbursement checks back from state in accordance.
- B. We are gathering bids for test well on property at Foxwood with owner's permission.
- C. Customer on Hillcrest where our main is partially exposed on customer side of driveway. Mike met with local contractor and he feels that work should be completed with concrete as it will hold up better. Bud said it would be a good idea to have expansion joints to have access to pipe for for future repairs.

CORRESPONDENCE: None

FUTURE AGENDA ITEMS: Singleton Auman Quote

NEXT REGULAR SCHEDULED MEETING: February 24, 2026

CLOSED SESSION PER GOVERNEMENT CODE 54956.9: None

MEETING ADJOURNED: President Jim Lee adjourned the meeting at 5:55 PM.

Respectfully Submitted,

Albert "Bud" Bosworth