**HAMILTON BRANCH COMMUNITY SERVICES DISTRICT**

**BOARD MEETING MINUTES NOVEMBER 26 2024**

**MEMBERS PRESENT:** Jim Lee, Albert (Bud) Bosworth, Jay Williams

**MEMBERS ABSENT:** Christine Delucchi, Brett Hurff

**OTHERS PRESENT:** Mike Saitone, Angela Lopez

**CALL TO ORDER:** President Jim Lee called the meeting to order at 5:07 PM

**PREVIOUS MINUTES APPROVAL:** Jay made a motion to approve the minutes of the October 22, 2024 meeting, Jim second the approval. All in favor.

**PUBLIC COMMENT:** None

**FIELD MANAGERS REPORT:**

1. Delivered 6.2 million gallons this month.
2. 3 leaks discovered to be repaired. One on Peninsula Drive, Park Hill, and 147 tank line.

**MANAGERS REPORT:** Looking great financially. October YTD Budget given to directors (Handout). LAIF $837,867.59

**OLD BUSINESS:**

1. Received a letter from the state confirming that we have got the approval for construction funding for new well.
2. Jim has completed his ethics.
3. Received letter of resignation from President Jay Williams. Notice of Vacancy posted to three public locations. HBCSD Office, Hamilton Branch Fire Hall, Peninsula Market, as well as posted to our website. [www.hamiltonbranchcsd.com](http://www.hamiltonbranchcsd.com). For further information on the qualifications for this position, you may contact the district manager Mike Saitone at 530-596-3002.

**NEW BUSINESS:**

1. There is a utility conflict at 187 Peninsula Drive. It was discovered that there were underground utility services running through our water connection. Appropriate personnel advised.
2. We will be scheduling a practice shut down for the 147 leak.

**CORRESPODENCE:** None

**NEXT REGULAR SCHEDULED MEETING:** No meeting in December 2024. Next meeting is scheduled for January 28, 2025 @5PM

**CLOSED SESSION PER GOVERNEMENT CODE 54956.9:** None

**MEETING ADJOURNED:** President Jim Lee adjourned the meeting at 5:39 PM.

 Respectfully Submitted,

 Albert “Bud” Bosworth