HAMILTON BRANCH COMMUNITY SERVICES DISTRICT
BOARD MEETING MINUTES OF July 20, 2021

MEMBERS PRESENT: Jay Williams, Brett Hurff, Albert "Bud" Bosworth, James Lee, Christine Delucchi.

MEMBERS ABSENT: None

OTHERS PRESENT: Mark Melcon, J.D. Hackett, Mike Saitone, Marty Brodsky.

CALL TO ORDER: President Jay Williams called the meeting to order at 6:05 pm.

PREVIOUS MINUTES APPROVAL: A motion was made to accept the June 15 , 2021 minutes by Brett and seconded by Jim. All in favor.

PUBLIC COMMENT: Marty is concerned with water usage from Nov. to March to prevent freezing of water lines. J.D. is to report findings in Field Managers report.

FIELD MANAGERS REPORT: JD has detected line at 11" across the road to Brodskys. J.D. has alerted the County Road Dept. because we have to dig up the pavement. Need to dig up the Main and hot tap it. Abandon existing line and install 1" line 3 feet deep all the way across. This can be done in 2 days and there is enough shoulder we can route the traffic that way. Need to move some big boulders away from the box because they can cause the freezing as well. A motion to price out the labor with bids from companies/contractors and report back to the Board at the next Board meeting with the cost analysis was made by Christine and seconded by Jim.
Water samples were good for the month. Heavy usage filling the A-13 tank once a week. Assisted 2 customers with their leaks. 1 customer with pressure issues. The spring is producing 489,000 gallons every 24 hours.

Exercised valves in both vaults, spring house etc. In the process of renewing D2 and T2 license. Suggested Mutual aid from Operators throughout the State. Electronic Meters 3rd bid won't confirm.

MANAGERS REPORT: Mike, June YTD Fiscal Year end Budget given to Directors. (Handout). Bottom line turned out good! Balance in LAIF is $269,511.53
Last mortgage payment will be made in August.

OLD BUSINESS

- Update on Church Property – no change.
- HBMW Annexation – Plumas LAFCO needs to endorse us and sign us off and the State inspector needs to come and look at Mutuals system. There has to be an informal Protest meeting held here on the 17th of August from 9:00AM to 9:30 AM.
- Suez cancellation letter needs to be signed by 4 Directors.
- 4 Directors need to file papers for Declaration of Candidacy. Need to go to Quincy to file with County Clerk July 15 – Aug. 19.

NEW BUSINESS:

- Closing date for Office Manager is July 26th and we will have 2 Board Members assist in the interview process.
- Field Assistant closes July 30th. Same interview process will be in place for this position as well.
- Mike will be applying for funds (grant) to drill a well.

CORRESPODENCE: None

NEXT REGULAR SCHEDULED MEETING: August 18, 2021

CLOSED SESSION PER GOVERNEMENT CODE 54956.9 None

MEETING ADJOURNED: President Jay Williams adjourned the meeting at 7:05 pm.

Respectfully Submitted,

Albert "Bud" Bosworth