HAMILTON BRANCH COMMUNITY SERVICES DISTRICT
BOARD MEETING MINUTES OF NOVEMBER 16, 2021

MEMBERS PRESENT: Jay Williams, Brett Hurff, James Lee, Christine Delucchi, Albert (Bud) Bosworth

MEMBERS ABSENT: None

OTHERS PRESENT: Mike Saitone, Jan Hammill, Angela Lopez, J.D. Hackett, Mark Melcon

CALL TO ORDER: President Jay Williams called the meeting to order at 6:08 PM.

PREVIOUS MINUTES APPROVAL: A motion was made to accept the October 19, 2021 minutes by Christine and seconded by Jay. All in favor.

PUBLIC COMMENT: None

FIELD MANAGERS REPORT: JD reports the water samples for October are good, Last reported chloroform was in 2002, almost twenty years with no bad samples. JD is working on a system to report age of valves in the infrastructure. Meter reading and insulating finished by October 26. Shallow water line going across to 233 Peninsula Drive is complete. There should not be a freezing issue anymore. Two new service hook ups will be placed Thursday November 18th. One other service will be scheduled for a later date. Performed usual monthly maintenance tasks.

MANAGERS REPORT: Mike, October YTD budget given to directors (Handout) Mike reported income to expense is good. Balance in LAIF is $309,895.83.

OLD BUSINESS

- HBMW annexation should be complete by 12/31/21.

- Donte contacted Mike, he has three engineers and has offered any help we may need for his project.
- Mike will contact Sherry Thrall to appoint Jay and Bud because we have had no contact from her.
- Well grant is going smoothly, waiting on compliance order.

NEW BUSINESS

- Directors approved the opening of a new account at US Bank for the annexation of HBMWC. Bud made the motion with a second from Jim. All approve.
- Need to revise our leak policy. New resolution. To be discussed in January.
- Mike and Angie are going to put a written financial procedure together to fulfill the Audits recommendation.

CORRESPODENCE: None

NEXT REGULAR SCHEDULED MEETING: January 18, 2022. No meeting December 2021.

CLOSED SESSION PER GOVERNEMENT CODE 54956.9 None

MEETING ADJOURNED: President Jay Williams adjourned the meeting at 7:00 PM.

Respectfully Submitted,
Albert "Bud" Bosworth